

# **Minister to Youth and Their Families**

## **Providence Baptist Church Charlotte, NC**

### **PRINCIPAL FUNCTION**

The Minister to Youth and Their Families is responsible for the planning, coordinating, directing, and evaluating of the educational ministry to students in grades six through twelve and for family life education as it relates to adolescence.

### **SUPERVISORY RELATIONS**

The Minister to Youth and Their Families is directly responsible to the Pastor and is supervised in day to day ministry by the Associate Pastor.

### **SPECIFIC RESPONSIBILITIES**

#### Leadership

- Lead the Youth Committee (adult) to develop and implement a vision that will help the students to grow in Christian maturity.
- Lead the Student Leadership Team to implement a visionary and creative approach to Youth ministry. This includes recreational, social, mission-oriented, and educational events.
- Lead our students in Bible study and worship.
- Work to train, recruit, motivate, and empower volunteers to teach and lead youth activities.

#### Communication/Availability

- Develop and maintain effective communication utilizing a variety of media as well as the latest technology to stay organized and keep staff, volunteers, and students up to date.
- Maintain awareness of popular culture and its relevance to students' daily lives.
- Be present for all scheduled youth activities, as indicated on the planned schedule.
- Be present and accessible during the Sunday School hour.
- When possible be with youth at functions outside of church-related activities for the purpose of building and maintaining relationships.
- Provide a schedule of anticipated office hours for students to have the opportunity for conversation and counsel.

### Planning & Coordination

- Plan, coordinate, direct, and evaluate the Youth ministry of the church.
- Develop and maintain programs consistent with the personal spiritual growth of the students.
- Study and select new materials, programs, curriculum, and educational methods on youth and family life for study and spiritual development.
- Coordinate various learning activities for the parents of youth on topics relevant to a healthy family system.
- Prepare the annual budget for the needs of the Youth ministry and administer it in conjunction with the Youth Committee.
- Facilitate fundraising for mission activities as needed.
- Coordinate and promote the work of the Youth ministry within the church.

### Other Duties

- Attend staff meetings and other staff functions to represent the needs of the youth and Youth ministry.
- Be prepared for periodic involvement in leading congregational worship.
- Perform other duties as assigned by the Associate or Senior Pastors.